**B.E. COURSE REGISTRATION**

**ODD SEMESTER, 2023-24**

**Registration Procedure:**

1. On the website of R.P. Unit (ctengg.amu.ac.in) in the Student’s section click on B.E. under Course Registration Tab. Alternately type the following url in your browser and click on the link pertaining to your branch to open the Google Form for registration.

[**https://ctengg.amu.ac.in/web/crs\_reg\_form\_be.php**](https://ctengg.amu.ac.in/web/crs_reg_form_be.php)

1. Carefully fill up the entries and submit the Form latest by 7-6-2023.
2. Try to carefully examine the entries before final submission. In case of more than one submissions the latest submission will be considered. The previous submissions will be ignored.

**IMPORTANT RULES**

1. A student will have to choose any of the following modes of registration:

|  |  |
| --- | --- |
| **Mode** | **Requirements** |
| a | Fulfil class attendance requirement and appear in all components of evaluation. |
| b | Appear in all components of evaluation. |
| c | Appear in end semester exam only. Previous sessional marks will be considered. |

Registration in modes ‘b’ and ‘c’ will be permissible only if the student had registered in mode ‘a’ and fulfilled attendance requirement in earlier semester.

1. A student will normally register for higher semester courses only if he has also registered for un- cleared courses of previous semesters, especially in the case of un-cleared courses of first two semesters.
2. A student will have the option to add/delete/alter the courses in his/her registration within a week of the registration subject to such conditions as may be imposed by the department concerned from time to time.
3. A student can drop a course from his/her registration by submitting a request to his/her department coordinator up to a date specified on his/her registration card. A registered course will be counted as an attempt even if the student remains absent in the Examination(s).
4. No student will be allowed to register for more than 40 credits in a semester.
5. A student may be denied registration in a course due to reasons of paucity of staff or space or other facilities, especially in case the student is registering a course for improving the grade in a passed course.