

CHAPTER - XXXVI (E)
Master of Technology in the Faculty of Engineering & Technology
(Effective from the Session 2011 – 2012)

1. Introduction

- (a) The Faculty of Engineering & Technology, Aligarh Muslim University offers full-time program leading to the Master of Technology (M. Tech.) degree in Chemical Engineering, Civil Engineering, Computer Science and Engineering, Electrical Engineering, Electronics Engineering, Mechanical Engineering, Petroleum Processing and Petrochemical Engineering, and Nanotechnology, with further specializations, if any.
- (b) The medium of instruction in M. Tech. Program is English.

2. Eligibility

- (a) A candidate will be eligible for admission to M. Tech. program if he/she has obtained the Bachelor of Technology degree or its equivalent recognized by the University in the relevant branch of engineering with not less than 60% marks in the aggregate or its equivalent CPI/CGPA/NAG. For M. Tech. program in Nanotechnology, candidates who have obtained Master of Science degree or its equivalent recognized by the University in the relevant subject with not less than 60% marks in the aggregate or its equivalent CPI/CGPA/NAG will also be eligible. All eligibility requirements are subject to such other conditions as laid down by the University from time to time.
- (b) Local professionally employed personnel such as working engineers, scientists and teachers may also be admitted as part-time students to the M. Tech. program in the relevant branch, over and above the sanctioned intake.

3. Admission

- (a) The admissions to the M. Tech. programs will be made normally in the Autumn Semester as per the admission policy approved by the Academic Council of the University from time to time. The admission of each student will be made in a particular branch.
- (b) The admission of a candidate will be made either as a full-time student or as a part-time student.

4. Academic Session

The academic session is divided into two regular semesters – Autumn and Winter, each of which shall be of approximately 20 weeks duration. The Autumn semester will normally commence in the month of July/August every year, and the Winter in the month of December/January. In the beginning of every session the Dean, in consultation with the Chairmen of the departments concerned, shall notify a detailed academic calendar indicating the schedule of teaching, examination, and other activities.

5. Duration of the Program

5.1 Minimum Duration

The minimum duration of the program for a full-time student shall be four consecutive semesters after admission. The minimum duration of the program for a part-time student shall be six consecutive semesters after admission.

5.2 Maximum Duration

The maximum duration of the program for a full-time student shall be eight consecutive semesters after admission. The maximum duration of the program for a part-time student shall be ten consecutive semesters after admission.

5.3 Minimum and Maximum Duration in case of change of student status

A full-time student can convert his/her admission to part-time subject to his/her fulfilling the eligibility conditions as provided in these ordinances for part-time candidates by applying to the Dean of the Faculty through the Chairman of the concerned department. Such conversion will be allowed at the end of a semester only and not in the middle of the semester. The minimum and maximum durations for such a student shall remain unchanged if such conversion is done after spending two semesters after admission to the program. However, if such conversion is done before spending two semesters after admission, the minimum and maximum durations shall become as specified for part-time students.

6. Curriculum and Credit System

6.1 Credit System

Each M. Tech. program will have a curriculum in which every course will be assigned certain credits reflecting its weight and contact periods per week, as given below:

1 Lecture period (L) per week = 1 Credit

1 Practical period (P) per week = 1 Credit

1 General period (G) per week = 1 Credit

In addition to theory and laboratory courses there may be other courses such as seminar, colloquium, project, dissertation etc., which will be assigned credits as per their contribution in the program without regard to contact periods. The general period may be used for lecture, presentation, field work, literature search, discussions, software development, or for such other purposes as may be decided by the teacher(s) concerned.

6.2 Coordinators and Curriculum Development Committee

There shall be a Chief Coordinator, M. Tech. Programs, to be nominated by the Dean, and a Coordinator, M. Tech. Program in each department, to be nominated by the Chairman of the department concerned. Normally the Chief Tabulator will be the Chief Coordinator, M. Tech. Programs. There shall also be a standing Curriculum Development Committee (CDC), to be constituted by the Faculty. The Chief Coordinator, M. Tech. Programs will be the Convener of the CDC.

6.3 The Curriculum Structure

The curriculum for each branch/specialization will contain a listing of all courses, with each course having a course number, course title, number of contact periods per week, number of credits assigned, and the marks assigned to various components of evaluation. It will also have a list of alternative courses in the new curriculum for the old curriculum courses and filler courses to compensate for the shortfall in credits earned by taking alternative courses in any category, if needed. It will also specify all other conditions required for the award of degree.

6.4 Approval of the Curriculum

The curriculum for each branch/specialization of M. Tech. program will be prepared by the department concerned and will be approved by the Board of Studies of the department. It will then be vetted by the CDC and will then be placed in the Faculty along with the recommendations of the CDC for approval. Once approved by the Faculty, the Curriculum will be implemented. The same procedure shall be used for any modification in the Curriculum.

7. Registration

- (a) Every student is required to register, in each semester, for the courses that he/she wants to pursue in that semester. The registration schedule will be announced by the Dean/Chairman for every semester. The registration process involves:

- (i) Submitting a registration form in the office of the Chairman and obtaining a registration card signed by the Chairman;
 - (ii) Paying the required fees.
- (b) A student will normally register for higher semester courses only if he has also registered for uncleared courses of previous semesters.
- (c) A student will have the option to add/delete/alter the courses in his/her registration within a week of the registration subject to such conditions as may be imposed by the department concerned from time to time.
- (d) A student can drop a course from his/her registration by submitting a request to his/her department coordinator up to a date specified on his/her registration card. A registered course will be counted as an attempt even if the student remains absent in the Examination(s).
- (e) A student may be denied registration in a course due to reasons of paucity of staff or space or other facilities, especially in case the student is registering a course for improving the grade in a passed course.
- (f) If a student fails to register in two consecutive semesters without specific permission from the Dean, his/her name may be removed from the rolls of the faculty. Such a student may apply to the Dean for re-admission stating the reasons for not being able to register for two consecutive semesters and the Dean will take suitable decision on the merit of the case.
- (g) No student will be allowed to register for more than 28 credits in a semester.

8. Attendance (In lieu of Chapter XVII of the Academic Ordinances)

Attendance in each course separately is compulsory at least once. Students who have put in 75% or more attendance in a course in a semester will be eligible to appear in the End-Semester Examination of that course. Students who have put in 65% or more but less than 75% attendance in a course may be considered for condonation of shortage of attendance in that course by the condonation committee. Students whose attendance in a course is less than 65% or whose shortage in attendance has not been condoned will not be eligible to appear in the End-Semester Examination of that course and will be awarded grade 'F' in that course and all marks obtained in any component of the course evaluation will stand cancelled. However, in case a student is repeating a course and the student has already fulfilled the attendance requirement in that course, he/she will not be detained due to shortage of attendance in that course during the repeating semester.

9. Examination and Evaluation

9.1 Components of Evaluation

Each course will be evaluated out of 100 marks. The courses will normally have the following components of evaluation:

- (a) Theory courses:

Course work	15 marks
Mid-Semester Examination	25 marks
End-Semester Examination	60 marks
- (b) Laboratory courses including Seminar, Colloquium, Project, dissertation etc.

Course work	60 marks
End-Semester Examination	40 marks

However, for special academic reasons, some courses may have different weight for different components of evaluation from that given above. Such special reasons will be spelt out clearly in the curriculum.

9.2 Grading System

The combined marks obtained by a student in various components of evaluation of a course shall be converted into regular letter grades with their equivalent grade points as specified below:

Grade	Grade Points	Description
A	10	Outstanding
B	8	Very good
C	6	Good
D	4	Satisfactory (Minimum Pass Grade)
E	2	Unsatisfactory (Fail)
F	0	Detained due to shortage of attendance
I	0	Incomplete/Absent in the End-Semester Examination
Z	0	Cancelled due to other reasons

The following marks ranges may ordinarily be used for the award of grades to the students in a course.

Range	Grade
75 and above	A
60 and above but less than 75	B
45 and above but less than 60	C
35 and above but less than 45	D
Less than 35	E

Two grace marks may be awarded by the examiner for passing a course and one grace mark may be awarded by the examiner to elevate the grade. Any fraction in any component of evaluation should be rounded off to the next whole number. The examiner(s) may propose higher or lower grade ranges depending upon the nature of the course and general performance of the students in the course, but the final decision rests with the Result Moderation Committee. However, the minimum passing grade `D` should never be awarded if a student secures below 35 marks (including 2 grace marks) in a course.

9.3 Earned Credits (EC)

If a student passes a course by obtaining grade D or above he/she earns the credits assigned to that course.

9.4 Performance Indices

At the end of every semester a student's performance will be indicated by Earned Credits (EC), a Semester Performance Index (SPI), and a Cumulative Performance Index (CPI). The SPI is the credit-weighted average of grade points of all courses registered during a semester and is computed as follows:

$$\text{SPI} = (\text{C1G1} + \text{C2G2} + \dots) / (\text{C1} + \text{C2} + \dots)$$

Where C1, C2, are the credits assigned to courses and G1, G2, are the grade points earned in those courses.

The CPI is the credit-weighted average of grade points of all courses passed in all the semesters since admission.

9.5 Repetition of a Failed Course

If a student fails in a course his/her marks of all components of evaluation in that course will be cancelled. The student will have to register the course again or its alternative and will be required to appear in all components of evaluation afresh. No previous marks shall be used in any case.

9.6 Repetition of a Passed Course

A student may repeat a course to try to improve his/her grade in that course only once, provided that he/she has passed that course in a single attempt. In such case the student will have to register the course again and will be required appear in all components of evaluation afresh. No previous marks shall be used in any case. For the purpose of calculating the SPI the recently obtained grade will be considered while for CPI the better of the two grades will be counted.

9.7 Conduct of Examinations

- (a) The examiners for the End-Semester Examination of all theory courses will normally be the teacher(s) associated with the course. The Seminar, Colloquium courses will be examined by the teacher(s) associated with the course and one or more examiners from among the teachers of the department to be recommended by the BOS of the department concerned. The laboratory and project courses will be examined by the teachers(s) associated with the course and an external examiner not in the service of the university at the time of examination. In case the external examiner does not turn up for the examination, the Chairman of the department concerned, in consultation with the course incharge, shall call another person to act as the external examiner, even from within the University, if necessary.
- (b) The dissertation will be submitted after all other components of the M. Tech. Program are completed. The dissertation will be examined by the supervisor(s) and an external examiner not in the service of the university at the time of examination.

9.8 Moderation Committees

- (a) Question Paper Moderation Committee: There shall be a Moderation Committee of the concerned Department consisting of the following members to moderate the Question Papers of the End-Semester Examination.
 - (i) Chairman of the Department concerned – (Convener)
 - (ii) One senior teacher of the Department in each broad area of specialization (to be appointed by the BOS).

Note: The Paper Setter(s) may be invited, if necessary, to clarify the necessary details of the question paper.

- (b) Result Moderation Committee: There shall be a Result Moderation Committee of the concerned Department consisting of the following members to moderate course-wise results of the End-Semester Examinations.
 - (i) Chairman of the Department concerned - (Convener)
 - (ii) One senior teacher of the Department in each broad area of specialization (to be appointed by the BOS).
 - (iii) Examiner(s) concerned.

The Result Moderation Committee will examine the result of each theory course and in case of an abnormal situation; it may take suitable corrective measures in consultation with the examiner(s). The examiner(s) will place the evaluated answer scripts along with the brief solution and marking scheme before the Committee. In case of difference of opinion among the members of the Committee, the majority decision will prevail, in which the examiner(s) will not participate.

10. Degree Requirement

- (a) A student who earns 72 credits and fulfills such other conditions as may be mentioned in the curriculum will be awarded the degree of Master of Technology. He/she must also pay all University dues as per rules. Moreover, there should be no case of indiscipline pending against him/her.
- (b) If a student earns more credits than the minimum required for the award of degree, his/her CPI will be calculated by considering the best grades subject to fulfilling the criteria of required credits as specified in the curriculum.

11. Name Removal from the Rolls of the University and Mercy Appeal

11.1 Name Removal

The earned credits (EC) of every student will be checked at the end of even number of semesters and if the total credits earned by the student are less than the minimum required as given below, his/her admission to the M. Tech. program will be cancelled and his/her name will be removed from the rolls of the University.

Check Point (No. of semesters after admission)	Minimum EC requirement
2 semesters	0
4 semesters	25
6 semesters	50
8 semesters	72

For part-time student:

Check Point (No. of semesters after admission)	Minimum EC requirement
2 semesters	0
4 semesters	15
6 semesters	30
8 semesters	52
10 semesters	72

11.2 Mercy Appeal

If the name of a student is removed from the rolls of the University as per provisions of clause 11.1 of these ordinances, he/she may appeal to the Vice-Chancellor stating the reasons for not being able to earn the required credits and the Vice-Chancellor, if he is satisfied with the reasons, may allow the continuation of admission of the student only once during the tenure of the program, extending the total duration of the program by one year, at the maximum, if required. Under any circumstances no full-time student will be allowed to complete the program after the lapse of 10 semesters after admission; and no part-time student will be allowed to complete the program after the lapse of 12 semesters after admission.

12. Result

- (a) If a student passes all the examinations and fulfills all the requirements for the award of degree his/her result will be shown as "Pass".
- (b) The Division awarded to "Pass" students will be based on CPI as given below:
- | | |
|--------------------------|---------------------------|
| First Division (Honours) | CPI \geq 8.5 |
| First Division | 6.5 \leq CPI \leq 8.5 |
| Second Division | CPI < 6.5 |

There shall be no formula for conversion of CPI or SPI into equivalent percentage of marks during the program. However, once the program is completed by a student and he/she is graduated, his/her final CPI will be converted into equivalent percentage of marks by the following formula:

$$y = (20x^3 - 380x^2 + 2725x - 1690)/84$$

where y is the percentage of marks and x is the CPI.

- (c) If a student earns more credits than the minimum required as given in the table in clause 11.1 before fulfilling the degree requirements, his/her result will be shown as "Continued".
- (d) If the name of a student is removed from the rolls of the University as per provisions of clause 11.1 of these ordinances his/her result will be shown as "Name Removed".
- (e) Ranks/Positions will be determined at the end of even semesters. Only those full-time students who fulfill the following conditions will be eligible for ranks/positions:
 - (i) They do not have any break in their studies;
 - (ii) They have passed every scheduled course in first attempt;
 - (iii) They have passed every course on time as per the curriculum;
 - (iv) They have earned credits as per the schedule given in the curriculum;
 - (v) They have not improved grade in any course after passing the course;
 - (vi) They have obtained a "Pass" result in four semesters by a date determined as 14 days after opening of the university after the summer vacation.

The students who violate any of the above conditions will not be awarded any rank/position. The ranks/positions will be determined on the basis of CPI.

- (f) Students who obtain a "Pass" result in a Calendar year shall be awarded Degree for that year.

13. Transitory Ordinance

Candidates admitted prior to the implementation of these Ordinances shall be governed by the Ordinances (Academic) under which they were admitted. Students who fail in the courses that are no more offered in these new ordinances and new curriculum will be allowed to pass the alternative courses, and in case there are no alternative courses, the old courses may be offered. For such candidates, any marks obtained earlier shall not be taken into account for passing the course(s) and they will have to obtain marks in all components of evaluation afresh. A student admitted previously may apply to the Dean through the Chairman concerned, to be governed by these ordinances. Such cases may be allowed on a case by case basis.

**Regulations to Chapter XXXVI (E) of Ordinances (Academic) for
M. Tech. Degree Programme**

1. Explanations

1.1 Course Number

Every course has a course number consisting of 5 characters (minimum) and 6 characters (maximum). The first two characters are alphabets indicating the department that offers or coordinates the course; the third character is a numerical digit indicating the year of offering the course in the program; the fourth character is a numerical digit indicating the type of course; the fifth character is a numerical digit that does not indicate any particular thing; and the sixth character is optional.

(a) The first two alpha characters will mean the following:

AC = Department of Applied Chemistry
 AM = Department of Applied Mathematics
 AP = Department of Applied Physics
 AR = Department of Architecture
 CE = Department of Civil Engineering
 CH = Department of Chemical Engineering
 CO = Department of Computer Engineering
 EE = Department of Electrical Engineering
 EL = Department of Electronics Engineering
 ME = Department of Mechanical Engineering
 PK = Department of Petroleum Studies
 EZ = Departments external to Z.H. College of Engineering & Technology

(b) The third character will be 6 for First Year and 7 for Second Year of the M. Tech. program.

(c) The fourth character will be interpreted as follows:

1-7 = Theory courses
 8 = Courses such as Seminar, Colloquium, Field work, etc.
 9 = Laboratory/Practical courses, Projects, and Dissertation.

1.2 Faculty Number

Every student has a Faculty number consisting of 9 characters. The first two characters are numerical digits indicating the year of admission; the third and fourth characters are alphabets indicating the branch of the M. Tech. program; the fifth character is an alphabet indicating the specialization; the sixth character is always "M" indicating M. Tech. program; the seventh, eighth and ninth characters are numerical digits that are for identifying a student of a particular batch.

(a) The first two characters will be the right most two digits of the year of admission. Thus students admitted in 2011 will have the first two characters as 11.

(b) The third and fourth characters will be interpreted as follows:

AP = Applied Physics
 CE = Civil Engineering
 EE = Electrical Engineering

KE = Chemical Engineering
LE = Electronics Engineering
ME = Mechanical Engineering
PE = Computer Engineering
PK = Petrochemical Engineering

1.3 Marks

- (a) The combined total marks obtained by a student in the course work and the mid-semester examination will be called Sessional Marks.
- (b) The marks obtained by a student in the end-semester examination will be called Examination Marks.

2. Conduct of Teaching

2.1 Course In-charge

Every course will be taught by one or more teachers. The BOS of the concerned department will allocate the teaching load to the teacher(s) and will also designate a course in-charge for each course. If more than one department is involved in the teaching of the course, the course in-charge will be from the coordinating department. The course in-charge will coordinate all the work related to attendance, course work, examination and evaluation. It is necessary that the students are informed about the course in-charge so that they may contact him/her about any problems regarding the course.

2.2 Display of Attendance, Marks etc.

It is essential that the attendance should be displayed to the students twice in a semester, once in the middle and then at the end of a semester by the teacher(s) concerned. The mid-semester marks should be displayed to students normally within 15 days of the examination. The total Sessional marks should be displayed to the students before the beginning of the end-semester examinations. The course in-charge will ensure that the teachers associated with the course make such displays and, in case of complaints from the students in this regard, shall inform the Chairman of the concerned department about the problem.

2.3 Offering Courses

Courses will be offered by the department concerned as per the schedule given in the relevant Curriculum. Elective courses will be offered depending on the availability of the staff and other facilities and therefore any particular elective course may not be offered even though it may exist in the list of possible elective courses. Departments may also offer a course in both the semesters even though it may be shown in particular semesters.

2.4 Syllabus

Each course will have a syllabus which will be distributed to the students. The teacher(s) concerned should ensure that some portion, beyond the syllabus, should also be covered in the class.

3. Correction of Errors

In case any error is detected in the marks recorded on the award list, the examiner(s) concerned shall make a request to correct the mistake to the Dean, Faculty of Engg. & Tech. through the Chairman of the

concerned department, and shall attach relevant documentary evidence. A committee consisting of the following members shall take suitable remedial measures depending upon the merit of the case.

1. Dean, Faculty of Engg. & Tech. (Chairman)
2. Principal, ZH College of Engg. & Tech.
3. Chairman of the concerned department.
4. One senior member of the Faculty, not belonging to the concerned department, to be nominated by the Dean.
5. Chief Tabulator, M. Tech. Program.

4. Examinations

4.1 Mid-Semester Examination

Mid-semester examination(s) of each course will be of one hour duration and will be conducted as per norms and schedule notified by the office of the Dean in each semester.

4.2 End-Semester Examination

End-semester examination(s) of each theory course shall be of three hours duration and will be conducted as per norms and schedule notified by the Controller of Examination of the University on the advice of the Dean. The end-semester examinations of laboratory/practical courses, and other courses such as seminar, colloquium, field work, project, dissertation etc. shall be conducted as notified by the Dean/Chairman concerned.

4.3 Make-up Test

Students who miss the Mid-Semester Examination in a course due to illness or some other extra-ordinary compelling situation may contact the teacher(s) concerned of the course with the request to conduct a make-up test. The teacher(s) shall follow the guidelines in this regard approved by the Faculty from time to time. There shall be no make-up test/examination for end-semester examinations.